

New York State Chapter Annual Meeting

Poster Presentation Guidelines - 2016

The Poster Presentations must adhere to the guidelines outlined below.

- Poster Presentations must be set up by 4 pm on Wednesday, May 11, 2016. They must be taken down by Noon on Friday, May 13th. Any posters left after this time will be discarded.
- Posters provide a forum for a one-to-one, in-depth discussion using narrative and visual material to display and communicate the objectives, methods, results, and conclusions of a specific research study or illustrate a piece of equipment, technique, program, etc.
- It is the responsibility of the presenting author to ensure accuracy of content, spelling and presentation.
- Visual material such as *photographs, charts and diagrams may be used. **Note: All patient photographs should be de-identified to safeguard protected health information.*
- One bulletin board, 4 ft. high x 8 ft. wide and tacks for mounting will be provided for the Poster Presentation.
- A heading for the top of the poster space should be prepared indicating the title (same as that of the abstract submitted), author(s) and institutional affiliations using letters not less than 1 inch (3 cm) high.
- Printing on the poster should be a minimum of ½ inch (2 cm) high. Illustrations and printing must be readable from distances of at least 6 feet (2 meters).
- Sole use of displayed typewritten pages of the paper or abstract will not be allowed.

Your participation is certain to augment the quality of the programming. I look forward to working with you. Please use Poster form to register.

Joann Marx, CPO, FAAOP
New York State Chapter
Secretary